

Stephani Smith

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Education

B.A. Environmental Studies CSU Monterey Bay Graduated: 12/2018

Work Experience*

Educational Instructor – Turtle Bay Exploration Park

06/22 – 07/22 (seasonal position)

- Communicating, counseling and leading a group of fourteen to sixteen children ages 7 – 12 through educational activities and games
- Activity planning and oversight – creating PowerPoints and leading activities
- Remain flexible and collaborative with co-workers for scheduling
- Exercise empathy, humor and persuasion to gain respect of campers
- Teach elementary level art, science and archeology
- Facilitate discussions about art, science and archeology

Canvass Director – Grassroots Campaigns Inc.

02/19 – 11/19

- Fundraise for the National Audubon Society and Doctors Without Borders
- Successfully canvass and fundraise with a daily average of \$160-\$200
- Manage and train a team of new, core and lead canvassers (4-12)
- Set and enforce office goals – weekly and seasonally
- Recruiting and hiring new staff
- Office upkeep, administrative tasks, budget balancing and organization of files

Additional Experience

Associated Students CSU Monterey Bay – Sustainability Senator – 10 mo.

Anytime Fitness – Sales Associate – 7 mo.

CSUMB Dance Team Captain – 10 mo.

Carmel Valley Roasting Company – Barista – 9 mo.

Carmel Valley Ranch – Café Attendant – 1 yr. +

Starbucks – Shift Lead – 1 yr. +

Skills

- Teamwork
- Leadership
- Innovation
- Logistics
- Professional Communication
- Managing
- Sales
- High level of attention-to-detail
- Efficiency
- Friendly and outgoing!
- Artist
- Facilitating

** For references, please contact me via phone or email.*